

# CITY OF TEMPE

## Part-Time Employment Opportunity



Community Services Department • Arts & Culture Division • 3340 S. Rural Road • 480-350-5224 • [www.tempe.gov/Vihel](http://www.tempe.gov/Vihel)

### **Adult Painting Instructor** (Arts and Culture Division –Edna Vihel Center)

**Closing Date:** Open Until Filled

**Hourly Wage:** \$14.00

**Work Schedule:** Evening classes, flexible schedule Monday–Thursday (6:30-9:30pm)

**This is a non-benefitted position.**

#### **Experience & Training:**

Painting artists who have instructional experience. Requires 2-3 years' experience and education in painting, and knowledge of teaching techniques. Bachelor's degree or equivalent experience in visual arts is preferred.

#### **Essential Job Functions:**

- Teach a variety of evening adult painting classes at the Edna Vihel Center
- Communicate effectively with general public, as well as city staff.
- Develop sequential lesson plans with activities that promote a variety of techniques and processes; Prepare class outlines, materials lists and handouts for participants.
- Ensure proper use of equipment, supplies and facility; Supervise participants.
- Prepare and maintain shared teaching space; report problems, clean up, ensure safety.
- Track and report work hours, document student attendance.
- Attend pre-program planning and training sessions.

**Applicant Requirement:** Requires successful completion of selection process, completion of background investigation and verification of identity/work authorization.

**Email Resume and Application to: [Lona\\_Gearhart@tempe.gov](mailto:Lona_Gearhart@tempe.gov)**

An equal opportunity/reasonable accommodation employer